How to do a ProQuest Basic Search

Watch the video:



Step 1: Access your internet browser and type in: <u>moodle.fulton.ac.fj</u> in the URL space and press Enter.

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Step 2: Enter your student credentials: <u>Username</u> and <u>Password</u> and click on Log in.



Step 3: Once you have logged into your Student Moodle account, search for the **<u>ProQuest tab</u>** and click on it.



Accessing Online Textbooks

Step 4: Type in your search terms or topic and select your information source.



Step 5: If you selected the Books tab as shown in Step 4, a list of books under the search terms will be displayed as shown below. Select a book by clicking on the book title to access the contents.



Step 6: You can either **Download Book** or **Read Online**.

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		Table of Contents									

Step 7: When reading online you may <u>access the table contents</u>, or you could opt to <u>download a chapter</u>.



Remember to cite the book if you decide to use the information provided by clicking on the <u>Get</u> <u>citation icon</u>.

Accessing Online Journals

Step 4: Type in your search terms or topic and select your information source.



Step 5: If you selected the Scholarly Journals tab as shown in Step 4, a list of Journals under the search terms will be displayed as shown below. Select a Journal by clicking on the Journal title to access the contents.

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Step 6: You can either download the article or read online.



Remember to cite the journal article if you decide to use the information by clicking on the Cite tab.

Menu: Click on this to return to Basic Search in Step 4

Watch the video:

Other journals related to your topic will appear here. You may select any by clicking on the title.

How to do an Advanced Search in ProQuest



For further ProQuest training and enquiries please contact:

Librarian

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